

MEMORANDUM OF UNDERSTANDING

ON EXCHANGE
OF FACULTY
BETWEEN

RAJA BIRENDRA CHANDRA COLLEGE

P.O.-Kandi, Dist.-Murshidabad, Pin-742137, West Bengal, India

[Affiliated to University of Kalyani & Approved by the UGC under section 2(f) & 12B]



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KATWA COLLEGE



P.O.-Katwa, Dist.-Purba Bardhaman, Pin-713130, West Bengal, India

[Affiliated to University of Burdwan & Approved by the UGC under section 2(f) & 12B]



Principal
Katwa College
21/01/2023

Principal
Katwa College

2022-23

Dr. Alisha Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

The Memorandum of Understanding (MoU) is effective from **21st January 2023 to 20th January 2028** to establish an affiliation by and between-

Raja Birendra Chandra College, Kandi, Murshidabad, a West Bengal Government Aided undergraduate degree College with its office at P.O - Kandi, District - Murshidabad, West Bengal (India), Pin - 742137, established in 1965 affiliated to University of Kalyani, hereinafter referred to as Raja Birendra Chandra College and represented by its Principal, referred to as FIRST PARTY,

AND

Katwa College, Katwa Purba Bardhaman, a West Bengal Government Aided undergraduate Degree College with its office at P.O. - Katwa, District - Purba Bardhaman, West Bengal (India), Pin - 713130, established ¹⁹⁴⁸ ~~1960~~, hereinafter referred to as Katwa College and represented by its Principal, referred to as SECOND PARTY ^{Principal} ~~Principal~~ of exchange of faculty.

The aforesaid institutions are hereinafter referred to individually/ collectively as college/ colleges

PREAMBLE

Whereas, Raja Birendra Chandra College and Katwa College have many areas of common interest in considerable advantage may be gained from their pursuit of academic excellence on a collaborative basis in the fields of academics, pedagogy and research.

Now therefore, Raja Birendra Chandra College and Katwa College have decided to enter into this Memorandum of Understanding (hereinafter referred to as MoU), which defines the framework for the cooperation of the two institutions in the following sections.

ARTICLE 1: OBJECTIVES

Both colleges agree to develop the following collaborative activities in the academic areas of mutual interest, on the basis of equality and reciprocity.

The two institutions shall seek to promote:

A. Faculty exchanges

- i) Each institution will promote the exchange of faculty as well as to conduct special class in blended mode for the common UG Honours & Programme Courses.
- ii) Faculty exchange for the mutual benefit of both the institutions.
- iii) Collaboration in teaching, research and development, and consultancy studies in the field of mutual interest.
- iv) Conducting lectures
- v) Exchange of academic materials and publications
- vi) Undertaking joint research wherever feasible



Shree
21.1.2023

Dr. Alish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

16/01/2023
21/01/2023
Principal
Katwa College

- vii) Organizing and participating in seminars, workshops, symposia, other kinds of academic discussions,
- viii) Conducting study tours and joint consultancy work wherever feasible
- ix) Each Teacher will be responsible for his / her own transportation and daily allowances to and from the host institution.
- x) To use library reading room facilities for a specified period.
- xi) To use laboratory facilities in specific cases (with prior approval of Principal) for a limited period.

A specific plan will be worked out for each activity and detailed arrangements for such collaborative work will be agreed upon.

Raja Birendra Chandra College and Katwa College agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two colleges. These terms will include a technical description of the proposed activity, financial arrangements and person(s) responsible for its implementation.

ARTICLE 2: COORDINATION

Each college shall appoint one member of its teaching faculty to coordinate the programme on behalf of Principal of each college. Further, a Coordination Committee consisting of two Principals and the two Coordinators will periodically (once or twice a year) review and identify ways to strengthen cooperation between two colleges.

ARTICLE 3: CONFIDENTIAL INFORMATION

The two colleges will retain and respect individual confidentiality, including those pertaining to the collaborative activities of both colleges.

ARTICLE 4: INTELLECTUAL PROPERTY RIGHTS

Ownership of any intellectual property (including but not limited to confidential information, know-how, patents, copyrights, design rights, rights relating to computer software and any other industrial or intellectual property rights) developed jointly during the course of this MoU shall be vested in both the colleges in this MoU. Both the colleges shall have right to determine the commercial implications, disposition and exploitation of such intellectual property and shall make joint applications for the registration of the same. Any publication regarding such intellectual property shall be possible with prior written consent of both colleges.



Raja Birendra Chandra College
 Murshidabad
 Dr. Alish Chandra Gosh
 Principal
 21.1.2023

21/01/2023
 Principal
 Katwa College

ARTICLE 5: VALIDITY

The MoU shall remain in force for a period of five academic year commencing from the effective date. (21st January 2023 to 20th January 2028). Institutions may extend the term by written agreement signed by both after review.

ARTICLE 6: TERMINATION

Either institution may terminate the MoU by giving written notice of one month in advance to the other institution.

ARTICLE 7: LEGAL EFFECT

Nothing in this MoU shall be construed as creating any legal relationship between the two colleges. This Memorandum is a statement of intent to foster genuine and mutually beneficial collaboration.

ARTICLE 8: DISPUTE RESOLUTION

In case of a dispute relating to any aspect of academic cooperation, Principals of both colleges will jointly solve the dispute in a spirit of independence, mutual respect and shared responsibility.

Raja Birendra Chandra College and Katwa College welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions set out as above.



Raja Birendra Chandra College
Kandi, Murshidabad
Dr. Atish Chandra Ghosh
Principal
21.1.2023

Ghosh
21-1-2023

Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad
West Bengal
Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad
Witness

- 1. *Bejant Das*
 - 2. *Mokbul Rahaman*
- Date : 21.01.2023



N Sarkar

Dr. Nirmalendu Sarkar
Principal 21/01/2023
Katwa College
Katwa, Purba Bardhaman
West Bengal
Principal
Katwa College

Witness

1. *Asmita*
Coordinator
IQAC
Katwa College
Date : 21-01-2023



N Sarkar
21/01/23
Principal
Katwa College

Memorandum of Understanding

between

Raja Birendra Chandra College, Kandi, Murshidabad

&

Katwa College, Katwa, Purba Bardhaman

Report on MoU Activities (Session: 2022-2023)

❖ **Institution(s) under MoU:**

Raja Birendra Chandra College and Katwa College

❖ **Date of agreement and duration: 21.02.2023 & Duration: 5 years**

❖ **Purpose of MoU:** to gain excellence in the academic areas of mutual interests.

❖ **Activities Conducted:**

Both the institutions have promoted the exchange of faculty for common UG Honours/Programme Courses. (Detailed Report of faculty exchange is enclosed herewith)

❖ **Outcomes:**

The Faculty Exchange programme between Raja Birendra Chandra College and Katwa College is a successful initiative that helped to enhance the teaching learning process of both colleges. Key highlights of the success include:

- **Knowledge Exchange:** Visiting faculties from both colleges shared and brought back some valuable ideas and knowledge. This cross-pollination of expertise has contributed to a more robust academic environment.
- **Temporary Faculty Support:** The exchange initiative provides temporary faculty support to the Departments where there is lack of sufficient teachers. The faculties of both colleges assist in teaching certain courses or portion of the syllabus.
- **Teaching Methodology Exposure:** The exchange program has exposed students from both colleges to diverse teaching methodologies employed by visiting faculty members. This exposure enhances the overall educational experience, offering students a broader perspective on their academic journey.

The ongoing success of the Faculty Exchange Program underscores its importance in fostering collaboration, professional development, and the overall advancement of



academic excellence in both Raja Birendra Chandra College and Katwa College. This initiative continues to be a valuable asset in strengthening the ties between our academic communities.

Ghosh

.....
Dr. Atish Chanda Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad



NSARKAR

.....
Dr. Nirmalendu sarkar
Principal
Katwa College
Katwa, Purba Bardhaman

Principal
Katwa College



Brief Report of Faculty Exchange Programme

This is to certify that as a part of this MoU both institutions have promoted faculty exchange programme for their mutual benefit. Following teachers have taken classes.

Class Details:

Name of the Teacher	Designation	Affiliating Institution	Date	Semester	Course Code
Mr. Dulal Sarkar	Assistant Professor of English	Raja Birendra Chandra College	13.02.23	4th	ENG-H-CC-T-8
				6 th	ENG-H-CC-T-13

Class Details:

Name of the Teacher	Designation	Affiliating Institution	Date	Semester	Course Code
Ms. Arpita Pal	Assistant Professor of English	Katwa College	08.06.23	4th	ENG-H-CC-T-9
				6 th	ENG-H-DSE-T-3

Ghosh

Dr. Atish Chanda Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Dr. Alish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad



N. Sarkar

Dr. Nirmalendu sarkar
Principal

Katwa College
Principal
Katwa College

Katwa, Purba Bardhaman



RAJA BIRENDRA CHANDRA COLLEGE



Estd. 1965
(Affiliated to the University of Kalyani)
(State Govt. Aided College)

P.O.-KANDI, DIST.-MURSHIDABAD, (W.B.), PIN-742137
E- mail :- rbccandi@gmail.com, Website: www.rbccandi.in
Ph.No. 03484-295505

Ref. No
Office of the Principal

Date:

Date: 03.06.2023

To
The Principal
Katwa College
Katwa, Purba Bardhaman

Subject: Confirmation of the Invitation for Faculty Exchange Programme

Respected Sir,

In acknowledging your invitation letter dated 01.06.2023, I am pleased to inform you that following teachers will visit your institution to take classes to promote faculty exchange programme. Please feel free to contact with the assigned teachers for further queries.

Thanking you.

Warm Regards,

Ghosh
03/6/2023

Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Sl.No.	Name of the Teacher	Designation	Date of Visit	Contact Details
1.	Ms. Arpita Pal	Assistant Professor of English	08.06.2023	9093109495



KATWA COLLEGE
(Affiliated to the UNIVERSITY OF BURDWAN)

Principal's Office



KATWA - 713 130

PURBA BARDHAMAN

Tel.: (03453) 255049

E-mail: katcoll2009@gmail.com

Website: www.katwacollege.ac.in

Date: 08.06.2023

TO WHOM IT MAY CONCERN

This is to certify that Ms. Arpita Pal, Assistant Professor of English took two special classes on "Course Code ENG-H-CC-T-9 for 4th Sem" and "Course Code ENG-H-DSC-T-3 for 6th Sem" respectively at Katwa College on 08.06.2023. The Faculty Exchange Program was conducted under the Memorandum of Understanding (MoU) between Raja Birendra Chandra College, Kandi, Murshidabad and Katwa College, Katwa, Purba Bardhaman.

We are grateful for her efforts for enhancing the standard of education at our institution.



NSAS/KAR
Principal
Katwa College

08/06/2023

Principal
KATWA COLLEGE

KATWA COLLEGE
(Affiliated to the UNIVERSITY OF BURDWAN)
Principal's Office



KATWA - 713 130
PURBA BARDHAMAN
Tel.: (03453) 255049

E-mail: katcoll2009@gmail.com

Website: www.katwacollege.ac.in

Date: 08.06.2023

TO WHOM IT MAY CONCERN

This is to certify that Ms. Arpita Pal, Assistant Professor of English took two special classes on "Course Code ENG-H-CC-T-9 for 4th Sem" and "Course Code ENG-H-DSC-T-3 for 6th Sem" respectively at Katwa College on 08.06.2023 The Faculty Exchange Program was conducted under the Memorandum of Understanding (MoU) between Raja Birendra Chandra College, Kandi, Murshidabad and Katwa College, Katwa, Purba Bardhaman.

We are grateful for her efforts for enhancing the standard of education at our institution.



Arpita Pal
Principal
Katwa College
08/06/2023

Principal
KATWA COLLEGE

RAJA BIRENDRA CHANDRA COLLEGE

Estd. 1965

(Affiliated to the University of Kalyani)

(State Govt. Aided College)

P.O.-KANDI, DIST.-MURSHIDABAD, (W.B.), PIN-742137

E-mail :- rbckandi@gmail.com, Website: www.rbckandi.in

Ph.No. 03484-295505

Ref. No
Office of the Principal

Date:

Date: 06.02.2023

To
The Principal
Katwa College
Katwa, Purba Barddhaman

Subject: Invitation for Faculty Exchange Programme

Respected Sir,

On behalf of Raja Birendra Chandra College, I would like to request you to depute faculty members of your esteemed institution of the following subject on 13/02/2023 - 18/02/2023 to deliver lectures for the 6th & 4th Semester students of Raja Birendra Chandra College, Kandi, Murshidabad to promote Faculty Exchange Programme.

Thanking You,

With regards,

Atish Ghosh
06/2/23

Dr. Atish Chandra Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Dr. Atish Chandra Ghosh
Principal

Raja Birendra Chandra College
Kandi, Murshidabad

Subjects:
1. English



KATWA COLLEGE

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Principal's Office
KATWA – 713 130
PURBA BARDHAMAN
Tel.: (03453) 255049

E-mail : katcoll2009@gmail.com

Website : www.katwacollege.ac.in

To

Date: 07.02.2023

The Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Subject: Acceptance of the Prayer for Faculty Exchange

Dear Sir,

With due respect, I am pleased to inform you that I sincerely accepting your invitation dated 06.02.2023. It is an excellent initiative. On behalf of Katwa college, I am happily sending teacher for that scheduled faculty exchange programme. Details of the teacher are listed below. Please contact with them for further instructions.

Date	Subject	Faculty Details
13.02.2023	English	Mr. Dulal Sarkar (Mob: 9609816225)

Thanking you.

Received
Dr. Alish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad
07/02/23

NSGSKA
Dr. Nirmalendu Sarkar
Principal
Katwa College
Katwa, Purba Bardhaman

07/02/2023
Principal
Katwa College



RAJA BIRENDRA CHANDRA COLLEGE

KANDI, MURSHIDABAD, WEST BENGAL, 742137

Estd.:1965

FACULTY EXCHANGE PROGRAMME

Certificate of Appreciation

This is to certify that,.....*Dulal Sarkar*....., Associate Professor/Assistant Professor/ SACT, Department of.....*English*....., *Katwa College*.....has taken a class of an hour duration for the students of B.A./ B.COM.....*4th & 5th*.....semester(Hons./ Prog.) of the Department of.....*English*.....Raja Birendra Chandra College, Kandi, Murshidabad on.....*13.02.2023*.....during.....*11:30 am*.....to.....*1:30 pm*.....The mode of class was online/ offline.

The college hereby acknowledges its gratitude to him/her for the service rendered. The students present in the class liked the mode of teaching and were benefitted as the topic of the class was covered by their syllabus.

He / She was not paid any remuneration for this service.

Ghosh

Principal
Raja Birendra Chandra College

M. Rehaman

IQAC Coordinator
Raja Birendra Chandra College

A. Pal

Head of the Department
Department of.....*English*.....
Raja Birendra Chandra College

KATWA COLLEGE

(Affiliated to the UNIVERSITY OF BURDWAN)



Principal's Office
KATWA – 713 130
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E-mail : katcoll2009@gmail.com

Website : www.katwacollege.ac.in

To
The Principal
Raja Birendra Chandra College
Kandi, Murshidabad

Date: 01.06.2023

Subject: Prayer for Faculty Exchange Programme

Respected Sir,

I would like to request you to depute faculty members of English to deliver lectures for the 4th and 6th Semester students of our institution to promote Faculty Exchange Programme.

Thanking you.

Best regards,

*Received
Ghosh
01.6.23*
Dr. Atish Chandra Ghosh
Principal
Raja Birendra Chandra College
Kandi, Murshidabad

16/06/23
Dr. Nirmalendu Sarkar
Principal
Katwa College
Katwa, Purba Bardhaman

**Principal
Katwa College**

